

Notice of Findings

Notice To: Tami Clay (interim director) - Director

Facility Name: Paradise Valley Christian School

Owner:

Site Address: 3041 Paradise Drive

City/State/Zip: Casper, WY 82604

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 03/28/2019, and investigated by Teddie Schrayner

A statement of childcare allegation, CPL-43438, was provided on 04/02/2019.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements

Section 9. Training

(b) Within three (3) months of staff's start date and prior to assuming responsibility for unsupervised direct care of children, all staff shall receive the approved pre-service and facility staff orientation training.

(i) The facility staff orientation training shall include all staff policies, procedures, and child care licensing rules; and

Explanation of Findings: During the 3/28/2019 Facility Inspection it was observed that an unqualified adult had been working with children. Sarah Webb had not completed Facility Orientation.

Action Required: Please provide verification of staff orientation for Sarah Webb on the STARS training summary. Also, please submit a corrective action plan to the Licensing Office showing how you will assure that all future staff is completed and credited through STARS within 90 days of hire date.

Corrective Action Plan Due Date: 04/07/2019

Corrective Action Plan Achieved Date: 04/11/2019

Compliance Due Date:

Compliance Achieved Date:

Action Met Comments: Corrective Action Plan received.

2. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements

Section 9. Training

(a) The applicant or provider shall complete pre-service orientation training which shall include, but not limited to:

(iv) First Aid and CPR;

Explanation of Findings: During the 03/28/2019 Facility Visit it was discovered that staff member Sarah Webb who was hired on 10/15/18 has not completed CPR/FA within 90 days of hire.

Action Required: **Verification of CPR/FA was completed 3/30/19 and verification received. Please submit a corrective action plan to the Licensing Office showing how you will insure that all staff requirements are met prior to staff working unattended with children and within the 90 day time requirement.

Corrective Action Plan Due Date: 04/07/2019

Corrective Action Plan Achieved Date: 04/11/2019

Compliance Due Date:

Compliance Achieved Date:

Action Met Comments: Corrective Action Plan received.

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of a non-compliance violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Wyoming Department of Family Services Contested Case Hearing Rules, Chapter 2, Substitute Care and Child Care Licensing and based on the above statute. If you need a copy of the Rules, or assistance in requesting an Administrative hearing, you may contact the Department of Family Services Field Office in the county where you live.

Licenser: Teddie Schraye
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Licenser Supervisor: Stoney Busch
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Phone: 307-473-3933
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Signature: _____
Stoney Busch for Teddie Schraye

Date: _____

CC:
Ray Gronewold - Board President
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